



भाकृअनुप-मूँगफली अनुसंधान निदेशालय

(विगत नाम: राष्ट्रीय मूँगफली अनुसंधान केन्द्र)
इवनगर रोड, पोस्ट बॉक्स नं 5, जूनागढ 362001, गुजरात, भारत

ICAR-Directorate of Groundnut Research

(Formerly: National Research Centre for Groundnut)
Ivnagar Road, PO Box No. 5, Junagadh 362001, Gujarat, India

Phone: 0285-2672461,
2672843

Fax: 0285 2672550

Note: All the communications must be addressed to the Administrative Officer by designation, ICAR-DIRECTORATE OF GROUNDNUT RESEARCH, PO BOX 5, JUNAGADH 362001, GUJARAT (The tender document is also being uploaded on the DGR website www.dgr.org.in and the other prospective bidders can make use of the document downloaded from the website)

F.No. 1(76)/Estt/2016/

04.05.2017

To

Sub.: Tender for Farm Operations and security at Regional Research Station,
ICAR-DGR, Anantapur

Sir,

Please send your lowest quotation as per terms and conditions mentioned below for supplying the following:

Sl No	Name of item (total area: 5 acres)	Delivery Place
1	<u>Kharif-2017 (total area: 3.5 acre)</u> Cultivating the field for sowing, leveling of field, preparing the plots as per field layout, preparation of seed packets for sowing, preparation of channels and bunds, sowing, fertilizer application,	ICAR-DGR, Anantapur

	irrigating the experiments as per their treatments with tanker (3 times), weeding and intercultural operations (3 times), spraying of insecticides/ pesticides/ weedicides (3 times), scaring of wild animals from experimental plots during night, harvesting, shifting materials to godown, drying assisting in recording post-harvest observations.	
2	<u>Rabi 2017-18 (Area: 1.5 acre)</u> Cultivating the field for sowing, leveling of field, preparing the plots as per field layout, preparation of seed packets for sowing, preparation of channels and bunds, sowing, fertilizer application, irrigating the experiments as per their treatments with tanker (6 times), weeding and intercultural operations (3 times), spraying of insecticides/ pesticides/ weedicides (3 times), scaring of wild animals from experimental plots during night, harvesting, shifting materials to godown, drying assisting in recording post-harvest observations.	
	For performing above mentioned activities during kharif and rabi necessary farm machinery and implements such as tractor, cultivator, blade, leveler, sprayer, tanker for irrigation, etc must be provided by the contractor.	

1. यह अनुबंध दिनांक 15 June 2017 से कुल 10 महीने तक रहेगा
2. उपरोक्त कार्यों के लिए भुगतान मासिक अवधि के आधार पर होगा

1. The above mentioned operations are for the crop season as mentioned above or till the crop is harvested.
2. The payment may be released on 5(five) equal installments on completion of each month, during each crop season (five for kharif and five for Rabi).

Terms and conditions for filing the bid

1. Rates may be provided separately in Annexure-I

2. The Tender Document along with the Earnest Money Deposit (Bid Security) along with the tender document for an amount of Rs. 4000/- (Rupees four thousand only) in the form of demand draft/pay order drawn in favour of the "ICAR Unit – DGR, Junagadh" and payable at Junagadh. The particulars of the EMD must also be super scribed on the top of the envelope by indicating the Demand Draft/Pay Order number and date, failing which the tenders will not be opened. EMD will be refunded to the unsuccessful tenderers as promptly as possible whereas in the case of successful tender, EMD will be refunded after deposition of Performance Security Deposit @10% of a total bid of the tender amount.
3. The bidder will not be permitted to modify the terms and conditions thereof after submission of the bid. If the tenderer fails to observe and comply with the foregoing stipulations and if he fails to accept the offer made to him the amount of bid security deposit (EMD) and performance security deposit will be forfeited by the Directorate and the firm will not be allowed to participate in the future process.
4. The Schedules of the Tender Forms should be returned intact and pages should not be detached. In the event of the space provided on the schedule (form) being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and each page of the document including the additional pages, if any, should be duly stamped and signed in full by the bidder. Overwriting/erasing in rates quoted by the bidders will not be accepted and the tenders may be rejected.
5. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm, if it be partnership, in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney, or (iii) constituted attorney of the firm if it is a company will be forwarded.
6. If bidder does not accept the offer, after issue of letter of award by the Directorate within 15 days, the offer made shall be deemed to have been withdrawn without any notice and the earnest money.
7. The bids must be submitted in sealed envelope superscribing "THE WORK CONTRACT FOR PROVIDING VARIOUS FARM AND LABORATORY OPERATIONS, AND ALLIED WORKS to the DIRECTOR, ICAR-DGR, PB NO. 5, IVENAGAR ROAD, JUNAGADH-362 001, GUJARAT". Tenders to be hand delivered should be put in the tender box which will be

kept in the Office of the ICAR-Directorate of Groundnut Research not later than upto 10:00h on 26.05.2017. Tender received after the specified date and time for receipt of tender shall not be considered.

8. The rates quoted by each firm for work contract are to be given in both words and figures failing which the tender may be rejected. The bidder is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders.
9. The tenderer solely at his discretion may inspect the site of work at the RRS, ICAR-DGR, Anantapur. Tenders should indicate only the lump-sum amount in respect of all the services covered under this contract and that rate should not be proposed on the basis of manpower to be deployed under the contract. No request for alteration in the rates once quoted will be permitted.
10. The Agency shall employ sufficient number of labour force of good and reliable persons with robust health (18-60 years) and clean record. In case any of the personnel so provided is not found suitable, ICAR-Director DGR, Junagadh shall have the right to ask for their replacement without giving any reasons thereof and the agency shall on receipt of a written communication will have to replace such persons immediately. The agency shall be fully responsible for providing leave benefits, weekly offs, national and festival holidays etc. to the persons deployed as may be required.
11. The Agency/Firm shall comply with all the legal requirements for obtaining license under Contract Labour (Regulation and Abolition) Act, 1970 at his own part and cost.
12. The bids should be complete in all respects. However, this Directorate is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting or rejecting the tenders in whole or in part.
13. The **Performance Security @ 10% of total cost of bid** is to be deposited by the Selected Agency/Successful Tenderer through account payee Demand Draft/Bank Guarantee/FDR only after receiving a communication from the ICAR-DGR, Junagadh. In the event of non-deposition of the same, the earnest money will be forfeited. The performance security deposit will be refunded on expiry of the contract. The dues, if any, not settled by the Agency will be recovered from the performance security deposit.
14. No interest on performance security deposit and Bid Security deposit shall be paid by the Directorate to the bidder.

15. Additional service tax or any other tax if applicable after awarding the contract in respect of this contract shall be payable by contractor. However the income taxes or any other tax which is as per the rules of the Government shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time.
16. The ICAR-Director, DGR, Junagadh reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Directorate, for any justifiable reasons, not mandatory to be communicated to the bidder.
17. The contract can be terminated at any point of time if the services of the firm are not found satisfactory. In such an event, the work of VARIOUS FARM OPERATIONS, AND ALLIED WORKS at RRS, ICAR-DGR, Anantapur shall be got done from other source at the expenses of the defaulting firm.
18. Decision of Director, ICAR-DGR, Junagadh shall be final for any aspect of the contract and binding on the bidders. Disputes arising, if any, on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement, dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-DGR, Junagadh. The decision of the sole arbitrator so appointed shall be final and binding on the bidders. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996 as amended from time to time.
19. Acceptance by the Directorate will be communicated by speed post/fax or any other form of communication. A formal letter of acceptance and work order of the tenders will be forwarded as soon as possible, but the earlier instructions in the fax/speed post etc. should be acted upon immediately.
20. The Agency will pay the prevailing labour wages to the staff and supervisor engaged by him on monthly basis i.e. on or before 7th day of every month irrespective of receipt of payment from this Directorate. The agency will pay the wages and other perks to its staff and supervisor in the presence of officer(s) nominated by this Directorate as per provision of Contract Labour Act. The copies of the challans/other documentary proof of payment of the EPF and ESI/WCI are to be submitted along with the bills for claiming the installment of the payment due to the contracting agency
21. The ICAR-DGR does not pledge itself to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders whole or in part keeping in view valid reasons. Conditional tenders will not be accepted.

22. The ICAR-DGR, in its capacity as principal employer, reserves the rights to modify any of the terms and conditions of the contract as mentioned in the schedules of this document, at its discretion, in the interest of the job/work.
23. The following documents/vouchers are required to be enclosed with the tender form as per the terms and conditions mentioned in the tender documents.
- a) Registration Certificate of the firm under the work contract of State/ Central Government.
 - b) Employee EPF registration certificate issued by the local/Central government.
 - c) The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour license under this Act.
 - d) Service tax registration certificate issued by Government etc.
 - e) The firm/agency must enclose a declaration indicating that there is no criminal/legal suit / cases of violation of labour laws.
24. Successful bidder will have to enter into a detailed contract agreement with ICAR-Director, DGR, Junagadh on non-judicial stamp paper of Rs.100/- (rupees one hundred only) for the work.

Yours faithfully,

Administrative Officer
For and on behalf of the Director
ICAR-DIRECTORATE OF GROUNDNUT RESEARCH (DGR)
P.B.No.5, IVNAGAR ROAD
JUNAGADH-362 001, GUJARAT



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2672843

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Annexure-I

Price Schedule

Sl No	Name of item (total area: 5 acre)	Rate for 5 acres of area
1	<u>Kharif-2017 (total area: 3.5 acre)</u> Cultivating the field for sowing, leveling of field, preparing the plots as per field layout, preparation of seed packets for sowing, preparation of channels and bunds, sowing, fertilizer application, irrigating the experiments as per their treatments with tanker (3 times), weeding and intercultural operations (3 times), spraying of insecticides/ pesticides/ weedicides (3 times), scaring of wild animals from experimental plots during night, harvesting, shifting materials to godown, drying assisting in recording post-harvest observations.	ICAR-DGR, Anantapur
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	For performing above mentioned activities during kharif and rabi necessary farm machinery and implements such as tractor, cultivator, blade, leveler, sprayer, tanker for irrigation, etc must be provided by the contractor.	
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We agree to undertake the above work for a total contract price of Rs. _____ (in figure)

Rupees. _____ (in words) within the period specified in the Invitation for Quotations.

We have read, understood and accepted all the terms and conditions mentioned in the letter inviting quotation.

We are also enclosing DD/BC/BG No. _____ for Rs _____ Dated _____ towards EMD

Signature (Bidder)

Name

Address