



भाकृअनुप-मूँगफली अनुसंधान विदेशालय

(विगत नाम: राष्ट्रीय मूँगफली अनुसंधान केन्द्र)
इवनगर रोड, पोस्ट बॉक्स नं. 5, जूनागढ़ 362001, गुजरात, भारत

ICAR-Directorate of Groundnut Research

(Formerly: National Research Centre for Groundnut)
Ivnagar Road, PO Box No. 5, Junagadh 362001, Gujarat, India

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Note: All the communications must be addressed to the Administrative Officer by designation, ICAR-DIRECTORATE OF GROUNDNUT RESEARCH, PO BOX 5, JUNAGADH 362001, GUJARAT (The tender document is also being uploaded on the DGR website <http://www.dgr.org.in> and the other prospective bidders can make use of the document downloaded from the website)

F No. 1(66)/Estt/Bikaner/2017

Date: _____

To,

Sub.: Tender for Farm Operations and Crop Care ICAR-CSWRI, ARC, Bikaner

Sir,

Please send your lowest quotation as per terms and conditions mentioned below for supplying the following:

Scope of work

क्र.	लगभग पांच (5) हेक्टेयर क्षेत्र में कार्य विवरण	Place of work
1	<p>मूँगफली बीज उत्पादन से सम्बन्धित सभी कार्य (खेत की तैयारी से बीज भण्डारण तक) यथा: खेत को बुवाई के लिए तैयार करना (हरो से जुताई, रोटोवेटर एवं पाटा लगाना), एआरसी सेक्टर से खाद लाना, हाथ एवं मशीन से बुवाई, जैविक खाद/रासायनिक उर्वरकों का प्रयोग, मेड व क्यारी बनाना, क्यारी एवं फुव्वारा द्वारा सिंचाई (लगभग 15-20), नहर कि सफाई करना, निराई-गुडाई (3 से 4 बार), कीटनाशी/शाकनाशी का छिड़काव, फसल की कटाई, श्रेसर से मूँगफली निकालना, मिट्टी से फलियों को बीनना, फलियों को सुखाना, सफाई करने के बाद कट्टे/बोरे में भरना, फली व चारे का वजन करना, भंडारण करने के लिए ट्रक में लादना। प्रयोगात्मक फसल में अवलोकन में सहायता प्रदान करना तथा फलियों को हाथ से तोड़ना और अलग-अलग थेलियों में भरना। मूँगफली फसल अवधि के दौरान (24 घंटे) फसल कि देखभाल एवं आवारा जानवरों से बचाना।</p> <p>उपरोक्त सभी कार्यों के लिए मूँगफली में काम आने वाले आवश्यक कृषि उपकरण (जैसे: हरो, पाटा, कराहा, जंजीरा, रोटोवेटर, बीज एवं उर्वरक बुवाई मशीन, कीटनाशी/शाकनाशी स्प्रेयर, श्रेसर, पाती, मूँगफली चाल, ट्राली व अन्य उपकरण आवश्यकतानुसार) एवं ट्रेक्टर (ईंधन एवं चालक सहित) ठेकेदार को ही उपलब्ध करवाने होंगे।</p>	ICAR-CSWRI, ARC, Bikaner Centre, Rajasthan

1. यह अनुबंध फसल कि बुवाई कि तैयारी से लगभग 30 नवम्बर 2017 तक रहेगा यानि उपरोक्त कार्य पूर्ण होने तक जो भी कार्य बाद में पूर्ण हो तक लागू होगा।
2. मूँगफली फसल कि बुवाई जून माह में की जायेगी।
3. उपरोक्त कार्यों के लिए भुगतान अनुबंध अवधि के अनुसार बराबर किशतों में मासिक आधार पर होगा।

Terms and conditions for filing the bid

1. Rates may be provided separately in Annexure-I
2. The Tender Document along with the Earnest Money Deposit (Bid Security) along with the tender document for an amount of **₹ 4000/- (Rupees four thousand only)** in the form of demand draft/pay order drawn in favour of the "ICAR Unit – DGR, Junagadh" and payable at Junagadh. The particulars of the EMD must also be superscribed on the top of the envelope by indicating the Demand Draft/Pay Order number and date, failing which the tenders will not be opened. EMD will be refunded to the unsuccessful tenderers as promptly as possible whereas in the case of successful tender, EMD will be refunded after deposition of **Performance Security Deposit @ 5%** of a total bid of the tender amount.
3. The bidder will not be permitted to modify the terms and conditions thereof after submission of the bid. If the tenderer fails to observe and comply with the foregoing stipulations and if he fails to accept the offer made to him the amount of Bid Security Deposit (EMD) and performance security deposit will be forfeited by the Directorate and the firm will not be allowed to participate in the future process.
4. The Schedules of the Tender Forms should be returned intact and pages should not be detached. Overwriting/erasing in rates quoted by the bidders will not be accepted and the tenders may be rejected.
5. Individual signing the tenders or other documents connected with the contract should have proper authority on behalf of the firm to do so and may specify the type of authority(partner/ sole proprietor etc.)
6. If bidder does not accept the offer, after issue of letter of award by the Directorate within 15 days, the offer made shall be deemed to have been withdrawn without any notice and the earnest money.
7. The bids must be submitted in sealed envelope superscribing "THE WORK CONTRACT FOR PROVIDING VARIOUS FARM OPERATIONS AND CROP CARE WORKS **AT ARC, BIKANER**". Tenders to be hand delivered should be put in the tender box which will be kept in the Office of the ICAR-Directorate of Groundnut Research not later than **upto 11:00h on 15.05.2017**. Tender received after the specified date and time of tender shall not be considered. **Date of opening of tender: 15.05.2017 15:00 hrs.**
8. The rates quoted by each firm for work contract are to be given in both words and figures failing which the tender may be rejected. The bidder is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders.
9. The tenderer solely at his discretion may inspect the site of work at the ARC (CSWRI), Bikaner. Tenders should indicate only the lump-sum amount in respect of all the services covered under this contract and that rate should not be proposed on the basis of manpower to be deployed under the contract. No request for alteration in the rates once quoted will be permitted.
10. The Agency shall employ sufficient number of labour force of good and reliable persons with robust health (18-60 years) and clean record. In case any of the personnel so provided is not found suitable, Director ICAR-DGR, Junagadh shall have the right to ask for their replacement without giving any reasons thereof and the agency shall on receipt of a written communication will have to replace such persons immediately. The agency shall be fully responsible for providing leave benefits, weekly offs, national and festival holidays etc. to the persons deployed as may be required.
11. The Agency/Firm shall comply with all the legal requirements for obtaining license under Contract Labour (Regulation and Abolition) Act, 1970 at his own part and cost.
12. The bids should be complete in all respects. However, this Directorate is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting or rejecting the tenders in whole or in part.
13. The **Performance Security Deposit @ 5% of total cost of bid** is to be deposited by the Selected Agency/Successful Tenderer through account payee Demand Draft/Bank Guarantee/FDR only after receiving a communication from the ICAR-DGR, Junagadh. In the event of non-deposition of the same, the earnest money (bid security) will be forfeited. The performance security deposit will be refunded on expiry of the contract. The dues, if any, not settled by the Agency will be recovered from the performance security deposit.
14. No interest on performance security deposit and Bid Security deposit shall be paid by the Directorate to the bidder.

15. Additional service tax or any other tax if applicable after awarding the contract in respect of this contract shall be payable by contractor. However the income taxes or any other tax which is as per the rules of the Government shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time.
16. The ICAR-Director, DGR, Junagadh reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Directorate, for any justifiable reasons, not mandatory to be communicated to the bidder.
17. The contract can be terminated at any point of time if the services of the firm are not found satisfactory. In such an event, the work of VARIOUS FARM OPERATIONS, and crop care at ICAR-CSWRI, ARC, BIKANER shall be got done from other source at the expenses of the defaulting firm.
18. Decision of Director, ICAR-DGR, Junagadh shall be final for any aspect of the contract and binding on the bidders. Disputes arising, if any, on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement, dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-DGR, Junagadh. The decision of the sole arbitrator so appointed shall be final and binding on the bidders. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996 as amended from time to time.
19. Acceptance by the Directorate will be communicated by speed post/fax or any other form of communication. A formal letter of acceptance and work order of the tenders will be forwarded as soon as possible, but the earlier instructions in the fax/speed post etc. should be acted upon immediately.
20. The ICAR-DGR does not pledge itself to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders whole or in part keeping in view valid reasons. Conditional tenders will not be accepted.
21. The ICAR-DGR, in its capacity as principal employer, reserves the rights to modify any of the terms and conditions of the contract as mentioned in the schedules of this document, at its discretion, in the interest of the job/work.
22. The following documents/vouchers are required to be enclosed with the tender form as per the terms and conditions mentioned in the tender documents.
 - a) Registration Certificate of the firm under the work contract of State/ Central Government.
 - b) Employee EPF registration certificate issued by the local/Central government.
 - c) The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour license under this Act.
 - d) Service tax registration certificate issued by Government etc.
 - e) The firm/agency must enclose a declaration indicating that there is no criminal/legal suit / cases of violation of labour laws.
23. Successful bidder will have to enter into a detailed contract agreement with ICAR-Director, DGR, Junagadh on non-judicial stamp paper of Rs.100/- (rupees one hundred only) for the work.

Yours faithfully,

Administrative Officer
For and on behalf of the Director
ICAR-DIRECTORATE OF GROUNDNUT RESEARCH
P.B.No.5, IVNAGAR ROAD
JUNAGADH-362 001, GUJARAT

Price Schedule

Annexure-I

Scope of work

लगभग पांच हेक्टेयर (5ha.) क्षेत्र में कार्य विवरण	सम्पूर्ण फसल सीजन की निम्नलिखित सभी कार्यों की प्रति हेक्टेयर कुल रकम (रुपये)
<p>मूँगफली बीज उत्पादन से सम्बन्धित सभी कार्य (खेत की तैयारी से बीज भण्डारण तक) यथा: खेत को बुवाई के लिए तैयार करना (हरों से जुताई, रोटोवेटर एवं पाटा लगाना), एआरसी सेक्टर से खाद लाना, हाथ एवं मशीन से बुवाई, जैविक खाद/रासायनिक उर्वरकों का प्रयोग, मेड व क्यारी बनाना, क्यारी एवं फुव्वारा द्वारा सिंचाई (लगभग 15-20), नहर कि सफाई करना, निराई-गुडाई (3 से 4 बार), कीटनाशी/शाकनाशी का छिड़काव, फसल की कटाई, थ्रेसर से मूँगफली निकालना, मिट्टी से फलियों को बीनना, फलियों को सुखाना, सफाई करने के बाद कट्टे/बोरे में भरना, फली व चारे का वजन करना, भंडारण करने के लिए ट्रक में लादना। प्रयोगात्मक फसल में अवलोकन में सहायता प्रदान करना तथा फलियों को हाथ से तोड़ना और अलग-अलग थेलियों में भरना। मूँगफली फसल अवधि के दौरान (24 घंटे) फसल कि देखभाल एवं आवारा जानवरों से बचाना।</p> <p>उपरोक्त सभी कार्यों के लिए मूँगफली में काम आने वाले आवश्यक कृषि उपकरण (जैसे: हरों, पाटा, कराहा, जंजीरा, रोटोवेटर, बीज एवं उर्वरक बुवाई मशीन, कीटनाशी/शाकनाशी स्प्रेयर, थ्रेसर, पाती, मूँगफली चाल, ट्राली व अन्य उपकरण आवश्यकतानुसार) एवं ट्रेक्टर (ईंधन एवं चालक सहित) ठेकेदार को ही उपलब्ध करवाने होंगे।</p>	

We agree to undertake the above work at the contract rate of Rs. _____ (in figure)

Rupees. _____ (in words) per hectare of cultivated area within the period specified in the invitation for Quotations.

We have read, understood and accepted all the terms and conditions mentioned in the letter inviting quotation.

We are also enclosing DD/BC/BGNo. _____ for Rs _____ Dated _____ towards EMD

Signature (Bidder)

Name

Address