



भाकृअनुप-मूंगफली अनुसंधान विदेशालय

(विगत नाम: राष्ट्रीय मूंगफली अनुसंधान केन्द्र)
इचनगर रोड, पोस्ट बॉक्स नं 5, जूनागढ़ 362001, गुजरात, भारत

ICAR-Directorate of Groundnut Research

(Formerly: National Research Centre for Groundnut)
Ivnagar Road, PO Box No. 5, Junagadh 362001, Gujarat, India

Phone: 0285-2672461, 2672843

Fax: 0285 2672550

Email: stores@dgr.org.in

Note: All the communications must be addressed to the Stores Officer by designation, ICAR-DIRECTORATE OF GROUNDNUT RESEARCH, PO BOX 5, JUNAGADH 362001, GUJARAT (The tender document is also being uploaded on the DGR website www.dgr.org.in and the other prospective bidders can make use of the document downloaded from the website)

F No. SP. 38-4/16-17/

Date: _____

To

Sub.: Open Tender for the Annual Maintenance contract for Computers and Peripherals-reg.

Sir,

Please send your lowest quotation as per terms and conditions mentioned below for Works the following:

Sl no	Name of item	Place
1.	Annual Maintenance contract for Computers and Peripherals (one year or extendable) as per Annexure-I-II-III	ICAR-DGR Junagadh Gujarat 362001

Quotation should be in sealed cover superscribed Limited Tender for "**Annual Rate contract for Computers and Peripherals**" and may be send by registered post or hand delivery so as to reach this Institute on or before **14.10.2016 at 3.00 PM**. The open Tender without above superscription on the cover will not be considered. The tender received after due date and time will not be accepted.

The purchase shall be governed by the following terms and conditions:

1. Rates of Sales Tax/VAT/Service Tax / Octroi, any other charges etc. if any may be shown separately in Annexure-II (format for quotation) failing which it will be assumed that the quoted rates is inclusive of all Taxes and any additional amount demanded on any account later on will not be entertained and on this account shall not be paid. Form C/D/32 Octroi exemption certificate shall not be supplied from this office.
2. ~~Rate must be quoted item wise (separately) and FOR destination at ICAR-DGR, Ivnagar Road, Junagadh 362001, Gujarat. The items which are to be imported directly by the Institute and payment is to be made in Foreign Currency, the rate should be quoted on both FOB and CIP (Ahmedabad) basis.~~
3. The octroi if any stipulated by the supplier in their quotation should be paid first by the supplier which should be claim in their invoice along with receipt on account of payment of octroi for reimbursement from the purchaser. The payment of demurrage charges if any, for non-payment of octroi etc. shall be the responsibility of supplier and not that of the purchaser.
4. Facsimile tenders are not acceptable
5. Rate must be quoted item wise and FOR destination at ICAR-DGR, Ivnagar Road, Junagadh 362001, Gujarat.
6. TDS and statutory taxes will be deducted at source as applicable.
7. The firm submitting quotation must have valid VAT/Sales Tax/Service Tax/PAN No./Certificate of Incorporation etc. and copy of the same may be enclosed with their quotation failing which their bid shall be treated as nonresponsive and rejected.
8. ~~Onsite Guarantee/Warranty for minimum _____ year should be provided for all the items quoted.~~
9. Earnest Money Deposit (EMD) of Rs.6000/- (Rupees six thousand Only) must be deposited with

- bid/quotation in form of Demand draft/Banker's cheque/Pay order issued /Bank guarantee from scheduled Bank and payable to "Director DGR, Junagadh" failing which their offer will not be considered. The EMD of the unsuccessful bidder shall be refunded without any interest after award of the contract. The EMD of the successfully bidder shall be refunded after receipt of Performance Security Deposit (SD) as per Para No.11. If the successfully bidder fails to furnish the required SD within the specified period the EMD will be forfeited.
10. Small/Medium Scale Industries may provide copy of NSIC certificate to claim exemption of payment of EMD or any price preferences if applicable under GoI norms
 11. The successful bidder will be required to submit Performance Security Deposit @10% of the supply order only in the form of Demand Draft/ Banker's cheque /Bank Guarantee (BG) drawn in favour of "Director DGR, and payable at Junagadh within 15 days of the acceptance of the offer. The Security Deposit will be refunded without any interest after successful completion of warranty period provided the Institute has no other claims outstanding against the party at that time. The BG should be valid for additional two months beyond warranty period.
 - ~~12. If quoted price is less than one lakh rupees EMD need not be submitted.~~
 13. The vendor will have to submit TECHNICAL COMPLIANCE STATEMENT as per ANNEXURE-I AND Others terms and condition as per ANNEXURE-III
 14. FINANCIAL BID should be submitted as per ANNEXURE-II failing which the BID shall be REJECTED.
 15. Rate and quantity for all required consumables spares and essential accessories should be quoted separately.
 - ~~16. During the work of operation of Equipment/ Plant/ Machinery etc. purchaser may have to procure, spare parts due to wear and tear or accessories for any additional work and in order to arrive at reasonability of rates to be purchased on single quotation basis being Proprietary items, the supplier will have to submit any certificate/documents sought by the purchaser. Payment shall be made only after supply & Installation.~~
 - ~~17. The Dealer quoting on behalf of their foreign / Indian Principal Manufacturer should enclose authorization letter from their Principals.~~
 - ~~18. Quotation should remain valid for a minimum of 90 days and validity less than 180 days shall not be accepted and treated a non responsive.~~
 19. Liquidated Damages (LD) for delayed supplied @0.5% per week of the contract value will be charged. Maximum LD shall not be more than 10% of contract value.
 - ~~20. The items being imported directly from the foreign Principal Manufacture to whom payment is to be made in Foreign Currency, the payment shall be made by establishing LC (90% of the order value excluding Indian agent's commission (Indian agent commission should be quoted separately which will be paid in Indian Rupees), and the 10% after satisfactory installation) or wire transfer after receipt and satisfactory installation of equipment. In no case advance shall be paid. The payment to be made in Indian Rupees to Indian Manufacture/Dealer, the payment shall be released only after successful supply, Installation, commissioning and demonstration of the Equipment.~~
 - ~~21. Form may indicate whether it belong to SC/ST personnel (optional)~~
 22. The letter inviting quotation issued to the vendor's along with enclosures, each page duly signed under the seal of company should be returned along with their quotation.
 23. The conditional quotation shall not be accepted and the quotation from the vendor/vendors who have been blacklisted will not be accepted.
 24. Cuttings or over writing if any should be attested with signature and seal of the company.
 25. The Director reserves the right to reject or accept any or all quotation without assigning any reason thereof.

सुचना: सभी निविदा दस्तावेज़ में निविदाकार के हस्ताक्षर और सील लगाकर निविदाके साथ में लगाना जरूरी है और सभी दर मूल्य सूची में भरके दे. अन्यथा निविदा रद्द हो जायेगी.

S/d
(Stores Officer)



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ANNEXURE-1

Name of work: **Annual Maintenance contract for Computers and Peripherals one year or extendable**

Technical Specifications and compliance

Computer systems

Make	Configuration	Nos
Acer	Processor i7, RAM 4GB, HDD 500 GB, BOARD Acer H61, MONITOR 18.5 LED	22 *
Assemble	Processor i5, RAM 8GB, HDD 1TBX3 + 500 GB, MONITOR 20" LED	1
Assemble	Processor i3, RAM 4GB, HDD 500GB, MONITOR 18.5" LED	1
Assemble	Processor i7, RAM 8GB, HDD 1TB, MONITOR 22" LED	1
Compaq	Processor C2D, RAM 2GB, HDD 320GB, MONITOR 18.5" LED	4
Dell i5	Processor i5, RAM 4GB, HDD 1TB, MONITOR 18.5" LED	1
HCL	Processor C2D, RAM 2GB, HDD 160GB, MONITOR 17" LCD TFT	31
HCL	Processor i5, RAM 2GB, HDD 320GB, MONITOR 17" LCD TFT	14
HP Desktop	Processor i3, RAM 4GB, HDD 500GB, MONITOR 18.5" LCD	1
Laptop Lenovo Z510	Processor i3, RAM 4GB, HDD 500GB, Screen 15.5"	1
Total:		77

- * All acer make desktop computers will be cover AMC after 03.01.2017

Printers

Make/Model	Nos
Canon LBP 2900B	9
Canon Color LBP 5050n	1
Canon LBP 3300	1
Canon MF 4370 dn Image class	2
Canon MF 4820d	1
HP color 100 MFP	1
HP Laser color C.P 1025	2
HP Color C.P 1525	1
HP Lase M 1213 MF	1
HP Laser 1010	1
HP Laser 1020	6
HP Laser 1020+	9
HP Laser 1505	9
HP Laser 3005	1
HP Laser M1005 MFP	3
HP laser M1136 MFP	12
HP Laser pro MFP M226 dn	2
Lexmark leser MS 310dn	3
Samsang SCX 4300	2
Samsang SCX 4828FN	1
Samsung SCX 4200	1
Xerox laser printer	1
Total	70

UPS

Make/Model	Nos
APC 1100	42
APC 800	2
APC 600	2
APC 500	3
ECM 1100	1
PCM 1000	1
Intex 500	1
Microtek 1000	1
UMA 800	1
PEPL 800	1
Volcor 800	5
Real power 800	1
Online 2.0 KVA UPS AXIS Make	5
Total	66

Servers

HCL Server infinity GL2701 cp	1 No (AMC cover after 03.01.2017)
Mother Board:	Intel original Intel® C600 series
Processor	Intel® Xeon® E5-2407 (2.2GHz/4-core/80W/10MB)
RAM	16 GB DDR3: 1066 MHz Registered memory
Monitor	18.5" Wide TFT Monitor
Key Board	USB Keyboard
Mouse	USB Optical Mouse
NIC	On-board Dual Gigabit Ethernet ports
SCSI Adaptor	320 ultra scsi
HDD	2 x 300GB 10K RPM SAS 1 x 2TB 7200 RPM SATA
PCI slots	1* PCI slot & 3* PCI Express Slots
Ports	Serial 1, Video 1 (rear), Network RJ-45 (Ethernet) 3 Management Network Port 1 Gb Dedicated SD slot 1 (internal) USB 10 (4 front, 4 rear, 2 internal)
DVD	22x DVD Writer

Scanner

Scanner HP 4500 C	2
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OTHER PEREPHERALS

HCL make Direct projector	1
Philips Multimedia projector, cBright XG2i LC 4445	1
Hitachi Projector Model CP-SX635	2

ACER G510 series	1 No
Mother Board:	Intel original
Processor	Intel P-3.0 GHz X 2 processor
RAM	1 GB X 8 DDR SD RAM
Monitor	17" LCD color
Key Board	104 key
Mouse	2 button, Logitech
NIC	2 No On board + 1 No 10/100 Ethernet card
SCSI Adaptor	320 ultra scsi
HDD	2 X 1 TB SATA enterprise
FDD	1.44 MB

UTP Cables

Cabling	2000 M approximate fitted with Lan
	Wall mount enclosures with Lucent make, Patch panels, Cooling fans and power strip, cable manager etc.

Mark (YES) if specification offered is as per tender or better, if not, specify the specification offered. An item-by-item commentary on the purchaser's Technical Specification demonstrating substantial responsiveness of the goods and services of those specifications or a statement of deviations and exceptions to the provision of the Technical Specifications.

(Technical literature/brochures/manuals should be attached along with this format to support the claims)

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S/d
(Stores Officer)
DATE:

SIGNATURE WITH STAMP OF THE BIDDER(S)
DATE:



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ANNEXURE-II

Price Schedule

Sr. No	Item	Unit	Qty	Unit Price	Cost in Rs.
1	Computers System	77	77		
2	Printers	70	70		
3	UPS off Line	61	61		
4	UPS online 2 KVA	5	5		
4	Servers	2	2		
5	UTB Cables fitted with LAN	2000m	2000m (Aprox)		
6	Scanner	2	2		
	Others peripherals				
1	HCL Make Direct Projector	1	1		
2	Philips Multimedia Projector, cBright XG2i LC 4445	1	1		
3	Hitachi Projector model CP-SX635	2	2		

We agree to supply the above goods in accordance with the Technical specification for a total contract price of Rs. _____ (in figure) Rupees. _____ (in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warranty/guarantee of _____ month shall apply to the offered goods.

We have read, understood and accepted all the terms and conditions mentioned in the letter inviting quotation.

We are also enclosing DD/BC/BG No. _____ for Rs _____ Dated _____ towards EMD

Signature (Bidder)

Name

Address

ANNEXURE-III

Terms and Conditions for the contract:

1. All computers are interconnected in LAN. The contract includes the maintenance of the system in the working LAN (including the network interface cards, connectors, patch panels, wall mount enclosures with accessories, cables, etc.)
2. All parts/boards/other hardware etc. for replacement should be of the same specification (or better if the old one is not available) as is available in the systems at the time of the commencement of the AMC.
3. In case of server, the replacement parts/boards/other hardware should be of the original brand and specifications or of higher version.
4. The contract also includes fitting of additional spares or peripherals supplied by DGR.
5. The Annual Maintenance Contract (AMC) includes repairing of printers and UPS all parts except printer head, toner and ribbons of printers, battery of UPS.
6. For UPS of the servers standby must be provided immediately on break down.
7. The contractor shall arrange to depute a full time resident service technician at DGR from 09.30 AM to 06.00 PM on all working days, and if required on closed days, holidays or for extended hours also without any extra payment/facility by the DGR.
8. The resident technician should have sufficient and requisite knowledge of maintenance and trouble shooting in Windows, LAN, Printers, UPS, Hardware etc. and shall be responsible for preventive and corrective maintenance of all peripherals and accessories and providing quick solutions.
9. The resident service technician shall not be changed frequently. If, however, the resident service engineer found incompetent by the DGR, he/she shall have to be replaced by the firm immediately without any extra charges.
10. The intermittent failures and repetitive problems due to improper diagnosis or repair, the system will be treated as continuously down/ un repaired.
11. The AMC rates mentioned in this contract will be valid for one year from the date of rendering the first service after signing the service contract. The same may be extended for another one year with mutual consent on the same prices, terms and conditions.
12. Twelve preventive maintenance checks in a year of each of the system under AMC will have to be carried out by the firm on a monthly basis and will have to be certified by the respective users. Failure of this will lead to imposition of penalties @ 10% of the monthly amount to be payable to the firm and will be deducted from the payments.
13. If the system cannot be repaired within the specified time limits, the firm may take the equipment to their workshop with prior permission from I&D cell by providing the alternative equipment of same or better specifications.
14. If, the firm fails to repair any item under service contract or fails to provide a standby, within 24 hours, a penalty of Rs 200/- (Two hundred) per day per item will be imposed. Further in case the original item, removed for repairs by providing a standby is not replaced within ten days, a penalty of Rs 50/ (Fifty only) may be imposed per item per day from the 11th day of removal of item or otherwise the replacement will be deemed to be the property of DGR.
15. The contractor will be responsible for maintaining the Complaints Register with service report authenticated by the I&D cell for each repair. The complaint register, however, will remain in the custody of I&D cell.
16. The payment of the contract will be released quarterly after satisfactory completion of work in each quarter after deducting applicable taxes penalties if any.
17. No advance payments will be made.
18. The Director, DGR reserves the right to terminate the maintenance contract at any time without assigning any reason. The firm will not be paid any compensation against such termination.
19. The firm will follow all rules restrictions/regulations pertaining to the service contracts for the IT installations under Govt. of India issued from time to time.
20. If any dispute arises with respect to the meaning or effect of any clause (s) of the agreement/Contract or about the rights of liabilities of the parties, such a dispute shall be referred to the arbitrator appointed by the Director, DGR and his award shall be governed by the provisions of the Arbitration & Conciliation Act, 1996 for the time being in force in Government of Indian and shall be binding on both the parties.

S/d
Stores Officer